



Larrivee Designer Hardware
 505 South Governors Avenue
 Dover, DE 19904 USA

Phone: 800-251-8234

ORDER FORM

Date: _____

Name: _____
 Address: _____
 State / Province: _____
 Country: _____
 Telephone: _____
 E-mail Address: _____

| ITEM NUMBER | ITEM NAME | PRICE | # | TOTAL |
|-------------------------------|-----------|--|---|-------|
| | | \$ | | \$ |
| | | \$ | | \$ |
| | | \$ | | \$ |
| | | \$ | | \$ |
| | | \$ | | \$ |
| | | \$ | | \$ |
| | | \$ | | \$ |
| | | \$ | | \$ |
| | | \$ | | \$ |
| | | \$ | | \$ |
| | | \$ | | \$ |
| | | \$ | | \$ |
| | | \$ | | \$ |
| Add to obtain subtotal | | | | \$ |
| Special Shipping Requested: | | Enter total shipping fees in box to right: | | |
| | | Add to subtotal: + | | \$ |
| Total Purchase: | | | | \$ |

PLEASE pay with your credit card

VISA MASTER CARD

Name on Card: _____
 Card Number: _____
 Expiration Date: _____
 Signature: _____

Thank you very much for your business. We look forward to helping you again!

Ordering Instructions

1. Please completely fill in all of the blocks at the top of the form to help make it easier for us to contact you regarding your order.
2. Fill in the details for each item you are ordering. Multiply the per piece price by the number of the pieces you are ordering and enter the result in the Total block for the item.
3. Add all of the Total prices together and enter the subtotal.
4. If you are requesting a special shipping option, please fill in the additional shipping charge in the space provided.
5. Add the subtotal and special shipping charge and enter your Total Purchase price.
6. Don't forget to include your credit card information with your order.
7. Mail your completed order or, for quicker service, fax to **302-674-5380**.

Terms and Conditions for Businesses

| | |
|-----------------------|--|
| Prices | All prices are subject to change without notice. All invoices will reflect the prices in effect at the time of shipment. |
| Delivery | Orders are shipped F.O.B. Dover, Delaware via the fastest and best route. Upon delivery to the transportation company, shipments become the property of the purchaser who assumes full risk for loss or damage in transit; claims should be filed with the transportation company. We will drop ship full boxes of merchandise upon request. |
| Returns | Factory defects must be reported within five (5) days from receipt of goods. No unauthorized returns will be accepted. All returns must be made within ten (10) days. |
| Minimum Orders | Orders for merchandise must total at least \$39.00 |
| Display Boards | Display boards with a minimum of five (5) items per board will be provided upon request. A charge will be made for the stock only, not for the board or mounting. Display boards are not returnable. |
| Samples | Samples of individual pieces are available upon request. |
| Ordering | When ordering, please specify quantity, number, and size. Please indicate whether a display board is desired. Both your street and mailing address must be provided, as well as a business phone number. We also require that your federal EIN be submitted with the initial order. |
| Terms | All initial orders are C.O.D. Thereafter an account may be established by submitting proper credit references (name of your bank and three suppliers, including addresses and phone numbers). On established accounts, a 1% discount is allowed on invoices paid within ten (10) days from the date of the invoice, net thirty (30) days. Interest at the rate of 1.5% per month will be charged to unpaid accounts after thirty (30) days. Company policy prohibits shipping of orders to overdue accounts. |

We reserve the right to modify these instructions and terms without notice.

Shipping Charges

| | |
|---------------------|---------|
| \$1.00 - \$25.00 | \$6.75 |
| \$25.01 - \$50.00 | \$7.75 |
| \$50.01 - \$75.00 | \$8.75 |
| \$75.01 - \$100.00 | \$9.75 |
| \$100.01 - \$125.00 | \$10.75 |
| \$125.01 - \$150.00 | \$11.75 |
| Over \$150.00 | \$12.75 |